



Gold Coast Multicultural Festival 2020

Sunday 2nd August, 10am – 4pm

Southport Broadwater Parklands, Southport

Conditions of Event Participation - Quick Reference Guide Food Stallholders & Food Van Operators

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| Date: | Sunday 2 nd August 2020 |
| Venue: | Southport Broadwater Parklands Qld 4215 |
| Festival Times: | 10.00 am to 4.00 pm |
| Stall Operation Times: | 10.00 am to 4.00 pm |
| Estimated Attendance: | 10,000 - 15,000. This is a preliminary estimate only. |
| Stall Locations: | Stalls will be grouped and located in designated areas in the parkland, to fit in with existing electricity supply points. Please refer to Stallholder Map. All successful stall applicants will be allocated a stall position at the sole discretion of the Queensland Cultural Events Association Inc. (hereinafter referred to as the 'QCEA Inc.') to ensure an even spread of cultural information/services. |
| Water Sale: | The QCEA Inc. reserves the sole right to sell Bottled Water. Stallholders are not permitted to sell Bottled Water at this event. |
| Signage: | <p>All Stallholders must provide their own signage. Signs must be contained within the dimensions of their marquee or food van. Prices for items on sale must be clearly displayed.</p> <p>Stall operators must comply with all applicable City of Gold Coast regulations (e.g. food handling & display of food ingredients) to avoid dangers from allergy and to permit freedom of choice.</p> |
| Electricity Supply: | Electricity supply is provided in accordance with your submitted electrical requirements form. This form is required to be submitted to the GCMFA Inc. at least 2 weeks prior to the Festival date. |
| Electrical Leads: | <p>All Stallholders must provide their own power leads (15m lead suitable for outdoor use). All leads must carry a current testing tag. This is a City of Gold Coast safety requirement.</p> <p>N.B. If tags are not current, the stallholder will be required to shut down, as this poses a danger for insurance purposes. Testing & Tagging is available through any registered electrician.</p> |

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| Electrical Appliances: | All electrical appliances you intend to use (kettle, jug, bain marie, rice cooker, deep fryer, DVD Player, TV etc.) must be listed on your electrical requirements form. These must also be tested prior to the event. We will not allow extra equipment on the day. |
| Music on Stalls: | Generally not permitted. Any audio at information stalls must be kept at a level so as not to interfere with other stallholders. |
| Stall Set-up: | <p>Sites will be pre-marked according to size booked, and with your stall number per the Event Layout. Stallholders are not permitted to construct additional structures or marquees. Stalls must be set up completely within the boundaries of their allocated site.</p> <p>Sunday 2nd August 2020, 7.00 am to 9.00 am. All stalls/vans must be completely set up by 9.00 am on Sunday 4th August 2019.</p> <p>Saturday 1st August 2020, 3.00 pm – 5.00 pm is possible for set-up of cold rooms and major equipment items.</p> <p>Please note that no overnight security is being provided by the QCEA Inc. prior to the designated Festival opening and closing times.</p> |
| Parking: | <p>Stallholders Parking will be available in the areas designated on the Event Map on our website. (Note: Stall set-up should be completed prior to Festival commencement, as per Stall Set-up instructions, above).</p> <p>After 9:30am only emergency vehicles & transfer buggies shall be permitted inside the Festival/Stallholder areas.</p> |
| Dismantling of Stalls: | <p>Sunday 2nd August 2020, from 4:30 pm to 6 pm.</p> <p>Stall equipment may be taken out by hand prior to 4.00 pm. Vehicle access to site is only permitted from 4:30 pm.</p> |
| Site Damage: | Any stallholder that damages the site, and/or hired marquees or furniture will be charged 100% of the costs associated with all necessary repairs and restoration. |
| Site Cleaning: | Stallholders are responsible for removing all rubbish from their site at the end of the day. One large dumpster is provided for this purpose. Failure to leave sites completely clean will result in a \$250 fine. |
| Waste Water: | Disposal of waste-water on Council property is not permitted. Stallholders must bring suitable containers for waste-water, and are responsible for removing this from the site of the event. Disposal of waste-water on Council property is subject to large fines. |
| Inspection: | City of Gold Coast officers will inspect all food stalls during set-up, and are at liberty to do so again at any subsequent time during the Festival. |

- Stall Cancellations:** No cancellations will be accepted after 28th April 2020. All cancellations must be in writing. Cancellations prior to this date will incur a 20% cancellation fee. Cancellations after 28th April will incur the full amount of the stallholder fee and equipment hire amounts paid to the QCEA Inc.
- Public Liability Insurance:** All stallholders must hold current Public Liability Insurance with a minimum cover of \$10 million.
- Force Majeure:** The usual provisions of 'Force Majeure' apply for circumstances that are beyond the direct control of the QCEA Inc. (e.g. event cancellations or postponements due to factors beyond the association's control). Please note that the City of Gold Coast has the right to cancel any event conducted on their premises if, in their opinion, the site conditions are unsuitable or the safety of patrons at the event is considered to be at risk.
- Conduct:** All stallholders and their personnel are required to conduct themselves in a civil and responsible manner. Any stallholder (or their agents) deemed to be in breach of this requirement, or in breach of Festival Conditions will be asked to leave the premises with immediate effect.

Compulsory City of Gold Coast Food Stall Requirements:

- All Food Stallholders are required to comply with, and adhere to, all conditions of the Queensland 'Food Act 2006'.
- The City of Gold Coast requires that all Food Stalls must have adequate facilities for food preparation, storage and cooking, hand washing facilities, utensil washing facilities, and thermometers for temperature monitoring. An appropriate Fire Extinguisher (tested current) and Fire blanket must be placed within reach if you use cooking equipment with naked flames. Use of fire extinguishers is generally recommended.
- Food stalls must comply with all current City of Gold Coast regulations and permit conditions. Food may be seized, and the food stall may not be permitted to operate, in instances of non-compliance. (City of Gold Coast officers will carry out checks as required, and to make decisions at their sole discretion).

In the interests of Festival visitors and other stallholders, all stall holders are required to adhere to the above, and to ensure that all equipment is fully set up and ready in accordance with the above times.

THANK YOU!

B. H. Brauer – President

on behalf of the Queensland Cultural Events Association Inc. Management Committee